

October 2008 Meeting

Meeting Agenda

California Environmental Education Interagency Network (CEEIN)

Date: October 16, 2008, Thursday

Time: 9:30 a.m. to 11:30 a.m.

***(Please bring your own beverage and make your own copies)**

Location: Cal/EPA, 1001 I Street (Corner of 10th and I), **Conference Room 350**

Phone Number: **888-995-9574** Participant Passcode: **57059**

Lead: Cheryl Williams and Roni Java

Note taker: Ed Wong

Facilitator: None



	Item	Lead	Time	Notes
1.	<u>Check – in and Catch – up</u> <ul style="list-style-type: none">Welcome & IntroductionsReview AgendaApprove September 2008 MinutesUpdate Outstanding Action Items	Cheryl	9:30– 9:40	
2	<u>Committee Reports & Discussion</u> <ul style="list-style-type: none">Administration & OrganizationLeadership & LegislationCommunicationsDiversityDisney's Environmentality Challenge	Committee Leads	9:40-9:50 2 minutes each	
3.	What's New In Your World Garbage Movie – Chris Grillat	All	9:50-10:10	
4.	EEI Update Cheryl Williams Roni Java		10:10-11:15	Roni and Cheryl will provide an update on EEI. This includes the latest units produced, field testing, the unit review process, and the timetable for CDE approval. We will also be showing the EEI DVD used in teacher training workshops. EEI units and materials will be available for your perusal after the presentation.
5.	Meeting Wrap-Up <ul style="list-style-type: none">Clarify Action ItemsPending Items/Parking LotDevelop November Meeting AgendaEvaluate Meeting		11:15 -11:30	Next meeting: November 20, 2008 Host: Ed Wong, ARB Note Taker: Cheryl Williams/Roni Java, CIWMB Location: Cal/EPA, Room 350

Meeting Protocol Agreements:

- Start and end meetings on time; stay on track on agenda.
- Listen and treat others' opinions with respect.
- Keep commitments to agreements and assignments (i.e., follow-up, time frames, due dates, etc.).
- Make participation in the meeting your priority; keep cell phones on vibrate and only accept emergency calls (outside

the meeting room).

- A quorum of 11 CEEIN Members is needed to hold a meeting.
- For major decisions, if consensus can't be reached, the issue will be put to a vote of the CEEIN members present at the following meeting.
- Make a conscious effort to conduct the meeting in an environmentally friendly manner.